

JA Finance Park Volunteer Information

Volunteer Confirmation Letter

Dear Volunteer/Parent/Guardian:

Thank you for agreeing to participate in the on-site volunteer training and 4 hour site visit to the *JA Finance Park* facility.

The on-site student visit requires that you please:

- Wear comfortable clothing and shoes.
- Arrange for child care. (We cannot provide babysitting services at *JA Finance Park*.)
- Arrange to carpool, if desired, by calling **PHONE NUMBER** _____.
- Plan to arrive 30 minutes before the students' scheduled arrival on the day of the visit.
- Plan on spending approximately 5 hours at the JA facility.
- Bring along a sack lunch on the simulation visit date.

The *JA Finance Park* program/facility is located at the Berrien Youth Fairgrounds, **9122 US HWY 31, Berrien Springs, MI 49103**

We will expect you to arrive at the JA facility at **TIME**_____.

Thank you again for your willingness to volunteer for this exciting, educational, learning experience. We truly appreciate your assistance and know that you will enjoy the entire experience.

We look forward to working with you and your students!

Sincerely,

(Teacher's Signature)